

Establishment: Clober Early Years Centre 2023-24
IMPROVEMENT PLAN



Framework for Centre Improvement Planning 2023/2024

Section 1: Centre Information and 3 Year Improvement Plan Priorities	
Early Years Centre	Clober EYC
Head Teacher / Head of Centre	Catriona Marshall – Head Teacher, Louise McHugh – Depute Head of Centre
Link EY QIO	Kirsty Mahindru

Centre Statement: Vision, Values & Aims and Curriculum Rationale

Vision, Values and Aims

Vision

To provide a safe, nurturing, stimulating and inclusive environment where all children can be curious, creative and explore all environments in a holistic way. We encourage children to take risks, challenging themselves and to respect themselves, each other, their communities and environment. We will provide appropriate, responsive, differentiated, challenging learning experiences for all children to participate in, so that all children become confident individuals, successful learners, responsible citizens and effective contributors to society.

Aspire, Respect, Achieve, Enjoy

Our Values

Our values are based on what we believe to be the important building blocks of a successful nursery. We recognise the impact of early childhood experiences and value the rights and wellbeing of the children in our care. We recognise and value the contribution families can make to improve our service. By getting feedback from our parents/carers, allows us to reflect upon our practice and evaluate our current practices.

Our Aims

- **S-SAFE-** to keep children safe both indoors and outside. Adhere to Sunsafe policies and practice and inform the children on their rights thought UNCRC.
- **H-HEALTHY-** To provide children with a healthy snack and lunch option daily, and opportunities to participate in different exercise activities.
- **A-ACHIEVING-** Provide children with an inspiring and stimulating environment for them to grow and learn, ensuring all children reach their full potential.
- **N-NURTURED-** To provide an environment were all children feel safe, are listened to, and their feelings and emotions are acknowledged.
- **A-ACTIVE-** To provide children with exciting and stimulating experiences, both indoors and outdoors for all children to participate in.
- **R-RESPECTED-** Continue to build positive relationships with all children, their parents and carers.

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- **R-RESPONSIBLE-** To encourage and support children's independence, enabling our children to become confident and resilient individuals.
- **I-INCLUDED-** Provide an inclusive learning environment where all individuals are given a voice and are listened to.

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	Looking Forwards – 3 Year Improvement Plan Priorities		
	Bullet point key priorities for the next 3 years		
Session	2023/2024	2024/2025	2025/2026
Priority 1	Responsive Planning Embed practice and procedures Planning policy	Including Every Learner Raise awareness of EDC policy Whole staff training: meeting learner needs	Including Every Learner Raise awareness of EDC policy Whole staff training: meeting learner needs
Priority 2	Family Engagement Establish EYC committee for parents and staff Targeted support for families	Family Engagement Continue EYC committee Establish a calendar for family engagement activities and develop a programme of family engagement activities throughout the year	STEM Support children in ensuring they provided with STEM activities around the centre
Priority 3	Health and Wellbeing Language and communication LCFE continued review and development Developing nurture provision	Health and Wellbeing Embed nurture provision	Numeracy SEAL resources Problem solving approaches

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Section 2: Improvement Priority 1	
Early Years Centre	Clober EYC
Improvement Priority 1	Responsive Planning
Person(s) Responsible	Who will be leading the improvement? Who will they collaborate with? DHoC, NT, SEYW, EYW, EYSW & DHT

NIF Priority	NIF Driver	HGIOELC QIs	CI quality Framework QIs	EDC Service Plan 2023-2026
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Delete / copy as required	Delete / copy as required	Delete / copy as required	Delete/copy as required	Delete / copy as required
<ul style="list-style-type: none"> Closing the attainment gap between the most and least disadvantaged children and young people; Improvement in attainment, particularly in Literacy and Numeracy. Choose an item.	Curriculum and assessment Teacher and Practitioner professionalism Choose an item.	QI 2.2 Curriculum QI 2.3 Learning, Teaching & Assessment QI 3.2 Ensuring children's progress	2.1 Quality of the setting for play and learning 3.2 leadership of play and learning 2.2 Children experience high quality facilities	Improvement in attainment in literacy and English Improvement in attainment in numeracy and Maths Choose an item.

Opportunities for Leadership	Resource Requirements
Whole staff team – DHoC, SEYW, NT & EYW Staff leadership covering key curricular area	Planning sheets, observations, e-journals, Curriculum documentation, Teacher planning time, staff off the floor time, Appropriate ICT packages – TEAM, Glow, ICT devices – PC, phone, laptop, Ipad, WIFI

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Professional Learning	Parental Engagement and Involvement
Collegiate working within the staff team CPD provided by EDC & external	Stay and play sessions Parental questionnaires

Outcomes/Expected Impact	Tasks/Interventions	Measures	Timescale(s)	Progress
Outcomes for learners.	Activities agreed through PDR processes – e.g. leadership / champion roles. Professional Learning Learning and Teaching interventions	What ongoing information will demonstrate progress? Identify qualitative, quantitative, evaluative pre and post measures	What are the key dates for implementation? When will outcomes be measured?	
Staff will effectively use planning in the moment to facilitate assessment and learning opportunities for all children	Refresher training for staff at In-service day presented by NT to outline planning expectations.	Meeting minutes Planning sheets	August 2023	
	NT to update initial assessments to match with e-journals	Updated assessment E-journal input	August 2023	
	Backdrop planning will be completed by NT and updated regularly	Backdrop plan displayed on planning wall	Ongoing – monthly	
	Staff will complete leadership questionnaire to link with planning	Questionnaires Planning sheets PDR feedback	August 2023	
	Staff will be based within a leadership. Adult lead provocations will support	Floor books Whiteboard displays Planning wall	August 2023	

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	and guide child lead planning			
	Staff will complete initial assessments of children linked to 3 key curricular areas	Initial assessment documents e-journal uploads	September 2023 April 2024	
	Observations weeks will be carried out monthly to complete Ferre Leavers paperwork	Observations	Ongoing – monthly	
	Observation focus will derive from Information gathered from initial assessment	Observations Initial assessments Staff meetings	Ongoing - Monthly	
	Data from observations will be gathered on Centre Holistic tracker to monitor children’s wellbeing and involvement	Holistic tracker Observations	Ongoing - monthly	
	Professional dialogue regarding children with low scoring to be monitored	Holistic trackers Individual meetings with NT	Ongoing - monthly	
	Children’s learning will be documented on planning sheets, wall displays and e-journals	Planning documents Wall displays (floorbooks) Ejournals	Ongoing – following planning schedule	
	NT will monitor staff paperwork via individual feedback meeting	Meeting minutes	Ongoing – monthly	
	Evidence from initial assessments gathered to	Initial assessments	September 2023 April 2024	

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Monitoring on children's age and stage of development	monitor gaps in learning by NT			
	NT will create Support and Challenge(S&C) groups using information from initial assessments	Support and challenge paperwork	September 2024 Updated regularly	
	NT will record evidence from S&C in updated paperwork format	Evidence folder e-journal uploads	Ongoing – monthly	
	NT & DHoC will monitor ejournals and give staff feedback at individual meetings	Ejournal Meeting calendar Meeting minutes	Ongoing – monthly	
	DHT & NT will complete termly target setting meetings for EYC children	Target proforma Target calendar	Termly	
	DHoC will monitor and feedback to staff on leadership areas via PDR meetings	Staff feedback records Meeting minutes PDR calendar	Termly	
	Curriculum Rational to be finalised and submitted to be created by pupils at Douglas Academy	Staff feedback Parental feedback	November 2023	
	DHT & DHoC will create a planning policy to document practices within the centre	Policy document Questionnaires Staff feedback	January 2024	

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Section 2: Improvement Priority 2	
Early Years Centre	Clober EYC
Improvement Priority 2	Family Engagement
Person(s) Responsible	Who will be leading the improvement? Who will they collaborate with? DHoC, NT, SEYW, EYW, EYSW & DHT

NIF Priority	NIF Driver	HGIOELC QIs	CI quality Framework QIs	EDC Service Plan 2023-2026
Delete / copy as required	Delete / copy as required	Delete / copy as required	Delete/copy as required	Delete / copy as required
.Placing human rights and needs of every child and young person at the centre of education • Improvement in children and young people’s health and wellbeing Choose an item.	Parent/carer involvement and engagement Choose an item. Choose an item.	QI 2.5 Family Learning QI 2.7 Partnerships Choose an item.	1.4 Family engagement 1.3 play and learning Choose an item.	Placing the human needs and rights of every child and young person at the centre of education Choose an item. Choose an item.

Opportunities for Leadership	Resource Requirements
Whole staff team – DHoC, SEYW, NT & EYW Family champions – Triple P & Families Connect trained staff	Personal plans, All About Me, Parent Calendar – events throughout the year, Homelinks – Travelling Bears, Curriculum Bags, Story Sacks, Lending Library, Questionnaires, Appropriate ICT packages – TEAM, Glow, ICT devices – PC, phone, laptop, Ipad, WIFI

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Professional Learning	Parental Engagement and Involvement
Collegiate working within the staff team as well as liaising with other professionals – SALT, Ed Psyc, SW, HV Triple P Training, Families Connect – network meetings CPD provided by EDC & external	Parents will complete personal plans and engage in stay and play, curriculum events, learning journals and workshops

Outcomes/Expected Impact	Tasks/Interventions	Measures	Timescale(s)	Progress
Outcomes for learners.	Activities agreed through PDR processes – e.g. leadership / champion roles. Professional Learning Learning and Teaching interventions	What ongoing information will demonstrate progress? Identify qualitative, quantitative, evaluative pre and post measures	What are the key dates for implementation? When will outcomes be measured?	
Early engagement with parent and children for smooth transitions	DHoC will update welcome booklet	Welcome booklet Website up	August 2023	
	Allocations timeline followed to complete children intake into centre	Attendance spreadsheet	August 2023	
	Personal plan paperwork to be updated	Personal plan paperwork	August 2023	
	Initial visits to be offered to all parents and children to have a look around the centre – personal plan paperwork completed	Questionnaires Personal plan paperwork	Ongoing (depending on children’s start date)	
	Personalised transition/settling put in place for each child	Questionnaires Professional conversations with parents	Ongoing (depending on	

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			children's start date)	
	Parent access to centre to be increased	Communications via newsletters	September 2023	
	In centre parent meetings October and May for all children	Parent meeting notes Personal plans	October 2023 May 2024	
Established and sustained parental involvement	Stay and play sessions	Attendance registers Feedback forms Photos, ejournal uploads collegiate calendar	Termly	
	Meeting the staff/ curriculum event for all parents	Attendance registers Feedback forms Photos, ejournal uploads	October 2023	
	Information profile created by DHT & SEYW to be updated to provide wide support for families	Information document Links to service	November 2023	
	Targeted support for families linking with Supporting Families team	Questionnaires Timetable of events	Ongoing August to July	
	Family champions providing Triple P support through workshops for parents	Attendance registers Questionnaires Feedback forms Website links	Ongoing August to July	
	EYC committee to be developed – initial consultation with parents seeking interest parties via discussion at Curriculum evening.	Questionnaires Curriculum evening information session	October 2023 and ongoing	

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	EYC committee – members established – regular meetings to provide support for centre (for fayres & events)	Attendance registers Meeting minutes	November 2023	
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Section 2: Improvement Priority 3	
Early Years Centre	Clober EYC
Improvement Priority 3	Health and Wellbeing
Person(s) Responsible	Who will be leading the improvement? Who will they collaborate with? DHoC, NT, SEYW, EYW, EYSW & DHT

NIF Priority	NIF Driver	HGIOELC QIs	CI quality Framework QIs	EDC Service Plan 2023-2026
<p style="color: red;">Delete / copy as required</p> <ul style="list-style-type: none"> Improvement in children and young people’s health and wellbeing; <p>Choose an item. Choose an item.</p>	<p style="color: red;">Delete / copy as required</p> <p>Teacher and Practitioner professionalism Parent/carer involvement and engagement</p> <p>Choose an item.</p>	<p style="color: red;">Delete / copy as required</p> <p>QI 3.1 Ensuring wellbeing, equality & inclusion QI 2.4 Personalised Support QI 2.1 Safeguarding and Child protection</p>	<p style="color: red;">Delete/copy as required</p> <p style="color: red;">1.1nurturing care and support 4.1 Staff skills, knowledge and values</p> <p>Choose an item.</p>	<p style="color: red;">Delete / copy as required</p> <p>Improvement in children and young people’s mental health and wellbeing</p> <p>Choose an item. Choose an item.</p>

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Opportunities for Leadership	Resource Requirements
Whole staff team – DHoC, SEYW, NT & EYW Leadership roles – HWB, PATHS	PATHS resources and puppets, appropriate quiet space

Professional Learning	Parental Engagement and Involvement
Collegiate working within the staff team CPD provided by EDC & external DHT to lead on The Promise (part of EDC working group) Ed Psych: The Circle	Questionnaires to parents

Outcomes/Expected Impact	Tasks/Interventions	Measures	Timescale(s)	Progress
Outcomes for learners.	Activities agreed through PDR processes – e.g. leadership / champion roles. Professional Learning Learning and Teaching interventions	What ongoing information will demonstrate progress? Identify qualitative, quantitative, evaluative pre and post measures	What are the key dates for implementation? When will outcomes be measured?	
Promoting a nurturing environment for all children	DHoC and SEYW review and breakdown Nurture documentation	Meeting minutes	October 2023	
	Audit of centre in relation of nurture principles with whole staff team	Audit tool – questionnaires Staff views meeting minutes	October 2023	

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	Nurture Champion attending EDC meetings	Staff training record Meeting minutes	Ongoing	
	Development of cosy Corner (Wellbeing wood) to support nurture	Staff time to develop & maintain Observations Planning sheets	Ongoing	
	All staff will use observation weeks to completed Ferre Leavers observations on children	Observations sheets e-journals	Ongoing August 2023 to July 2024	
	Termly review of nurture principles to monitor progress	Staff feedback Meeting minutes	Termly	
	Continue to provide HWB child friendly lessons via PATHS programme	e-journal uploads wall displays observations	Ongoing August 2023 – July 2024	
	Staff complete PATHS questionnaires to monitor effectiveness of programme and impact on children	Self-evaluation Feedback questionnaires	September 2023	
	Develop nurture information pack for parents with supporting stagiest to help at home	Information pack questionnaire	November 2023 Maintenance ongoing	
	Children will feel listened to; families will receive the support they need. Continue to promote awareness of The Promise within the EYC.	Children and parents' evaluations pre and post Timely interventions	Throughout the session	

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Monitoring of HWB within the centre	DHoC will develop and maintain holistic tracker of all children within the centre	Holistic tracker Spreadsheet Observations	Ongoing August to July 2024	
	DHoC will liaise with QIO regarding information contained in Holistic tracker	Meeting minutes Professional discussion with other DHoC	Termly	
	DHoC will have regular staff meetings to discuss children's HWB to monitor any changes in pattern.	Meeting minutes Holistic tracker spreadsheet	Monthly Ongoing August to July 2024	
	DHoC open door policy for staff. Wellbeing checking when required.	Positive relationships Meeting minutes Staff referrals for support	As and when required Ongoing August to July 2024	
	Regular TAC meetings for those children on targeted support to include keyworkers along with SMT	Wellbeing assessments Actions plans Meeting minutes	Termly In collegiate calendar	
	Use The Circle document to ensure learning environment and approaches meet the needs of all children. Input from Wellbeing	Quality Assurance Staff evaluations	Inservice Days October: input from Wellbeing Outreach and Ed Psych	
	SEYW will link with LCFC and Circle document to ensure learning environment is meeting the needs of all children	LCFC progress Circle Evaluation Staff meetings	October 2023 – ongoing	
	DHoC maintain SFA spreadsheet liaising with keyworkers	Meeting minutes SFA spreadsheet	Monthly Ongoing August to July 2024	

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Continued progression of the centre through accreditation	UNCRC accreditation for Silver award	UNCRC Portfolio Action plan Awards received	November 2023	
	Staff meetings to inform and update staff on UNCRC progress	Meeting minutes	Monthly Ongoing August to July 2024	
	DHoC, NT & UNCRC rep provide support for staff to ensure rights are being shared within the centre	Meeting minutes Inservice day agenda Planning paperwork	Monthly Ongoing August to July 2024	

Centre Improvement Plans should be emailed to the link Early Years Quality Improvement Officer by Monday 26th June 2023